

LENAPE REG BOE-00502610 - Corrective Action Report (Detail)

Note: The corrective action plan is required to correct any violation identified under the Administrative Review and must be applied to all schools in the SFA, as appropriate, to ensure that previously deficient practices and procedures are revised system-wide.

Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Verification	Verification (On-Site Assessment Tool) (207H)	LENAPE REG BOE-00502610	214	03/13/2024	CAP Accepted
Corrective Action History	Corrective Action Plan: Accepted by Amy Martin 02/12/2024 08:49 AM				
	CAP Accepted				
	Corrective Action Plan: Submitted by SUE SARLO 02/09/2024 03:34 PM				
	Beginning February 10, 2024, any student whose application that is being downgraded will be given 10 days notice.				
	Flagged by Kaitlyn Matthews 02/09/2024 10:21 AM				
Households for whom benefits were to be reduced or terminated, due to verification, must be given 10 calendar days written advance notice of the change.					
One application chosen for verification was downgraded from free to reduced. The letter notifying the household was sent on 10/11/23 with the status change taking effect 10/12/23.					
Explain, in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation..					

LENAPE REG BOE-00502610 - Corrective Action Report (Detail)

Note: The corrective action plan is required to correct any violation identified under the Administrative Review and must be applied to all schools in the SFA, as appropriate, to ensure that previously deficient practices and procedures are revised system-wide.

Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Revenue From Non-Program Foods	Revenue from Nonprogram Foods (Off-Site Assessment Tool) (710H)	LENAPE REG BOE-00502610	709	06/11/2024	CAP Accepted
Corrective Action History	Corrective Action Plan: Accepted by Lisa Garland 06/11/2024 10:08 AM				
	CAP Accepted				
	Corrective Action Plan: Submitted by SUE SARLO 06/07/2024 01:22 PM				
	<p>On September 1, 2024, our Food Service Director along with her supervisor will review and increase the amount charged for Ala Carte Items, Caterings, Teachers Meals and School Store items to cover the cost of all non-program foods.</p> <p>Flagged by Lisa Garland 06/04/2024 03:26 PM</p> <p>FINDING: Non-Program Food Revenue Tool.</p> <p>Revenues from the sales of non-program foods are insufficient to cover the costs of those non-program foods in the school food service account. Therefore, in-compliant per 7 CFR 210.14(f) Additional Revenue needed to comply</p> <p>Please submit a required Corrective Action Plan</p> <p>Thank You</p>				
Professional Standards	Professional Standards (On-Site Assessment Tool)	LENAPE REG BOE-00502610	1217	03/13/2024	CAP Accepted
Corrective Action History	Corrective Action Plan: Accepted by Amy Martin 02/12/2024 08:50 AM				
	CAP Accepted				
	Corrective Action Plan: Submitted by SUE SARLO 02/09/2024 02:29 PM				
	<p>Sue will begin using the USDA Training Tracker that Amy Marten supplied to her for her next training on February 20, 2024. Moving forward, the USDA Training tracker will be utilized for each team member.</p> <p>Flagged by Kaitlyn Matthews 02/09/2024 10:21 AM</p> <p>Documentation of training hours completed by all employees must be kept. The USDA Training Tracking Tool or the SOARS Team Work tracker can be used to document training hours. Both tools contain all required fields for documenting compliance with professional standard training requirements. If the SFA is using a different tracking tool, it must include all required fields.</p> <p>Explain, in detail how the finding was corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation..</p>				

LENAPE REG BOE-00502610 - Corrective Action Report (Detail)

Note: The corrective action plan is required to correct any violation identified under the Administrative Review and must be applied to all schools in the SFA, as appropriate, to ensure that previously deficient practices and procedures are revised system-wide.

Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Meal Components and Quantities - Review Period	Meal Components and Quantities - Review Period (On-Site Assessment Tool - Site) (409H)	LENAPE HIGH SCHOOL-891	409	03/13/2024	CAP Accepted
Corrective Action History	Corrective Action Plan: Accepted by Amy Martin 02/16/2024 11:41 AM CAP Accepted				
	Corrective Action Plan: Submitted by SUE SARLO 02/12/2024 09:03 AM On February 12, 2024, Sue Sarlo, Food Service Director held a training class for production records to go over the importance of completing all section along with taking and recorded temperatures. She will follow up with all schools in the district to ensure they are in compliance.				
	Corrective Action Plan: Rejected by Amy Martin 02/12/2024 08:49 AM Did you mean Feb 12th?				
	Corrective Action Plan: Submitted by SUE SARLO 02/09/2024 02:27 PM On January 12, 2024, Sue Sarlo, Food Service Director held a training class for production records to go over the importance of completing all section along with taking and recorded temperatures. She will follow up with all schools in the district to ensure they are in compliance.				
	Flagged by Kaitlyn Matthews 02/09/2024 10:21 AM At lunch, all required meal components must be offered to students daily. When planning menus, the SFA must make sure that all 5 components of the reimbursable lunch, in minimum daily and weekly requirements, are offered. Daily production records and supporting documentation (including but not limited to standardized recipes, food labels, CN Labels, manufacturer product formulation statements, USDA Foods Information Sheets, etc.) must be used to make sure menus are in compliance with the meal pattern.				
	At lunch on Jan 11, 2024, line 4 of the cafeteria did not document that milk was offered or served to students. No temperature was taken under the milk section of the production record. The SFA was able to provide video documentation that proved two types of milk was available to students in line 4 that day. Due to the video evidence, no meals will be disallowed. Moving forward all meal components in their proper quantities must be documented on the production record.				
	Explain in detail, how the finding was corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.				

Report Selections

Flagged, CAP Submitted, CAP Rejected, CAP Accepted, CAP Removed, Problem resolved, Re-Flagged